

HOW TO ACCESS TELEPHONE CHECK-IN AND OUT

1) Dial from the inside ext: 4207 (on campus), from the outside (off campus) 214-345-4207

2) follow the prompts: enter your mailbox, (your account # 0000)

3) please press one (1) to change temporary status information

4) please press one (1) if you are available, (2) if your being covered by another person, please enter mailbox number for the person who will be covering for you (0000) hit pound key (#)-press five (5) to confirm

5) to set an expiration date and time for your status-press (3)

(6) Please enter the month number and the #key, day of the month #key, enter hour then # key, enter min after the hour then #key, please press (2) for am or (7) for pm - press 5 to confirm!

Please press (1) to make your temporary status expire now

Anytime you hit zero as an option, you will get the Hospital Operators. This piece is driven by you as the Resident/Interns, the Operators do not have the access to help with your account information when you are checking in or out.

BELOW IS THE LIST OF NAMES AND ACCESS NUMBERS FOR THE SYSTEM

Column1	Column2
Rahel Alemu, MD	4850
Naiara Alvarez, MD	3849
Bilal Aziz, MD	6900
Ruth Boe, MD	4024
Michael Graves, MD	4002
Ashley Green, DO	4128
David Hastie, MD	4852
Alisa Holland, MD	4822
Ghana Kang, MD	4009
David Kennedy, MD	2283
Violetta Lamb, MD	4849
Ann Malbas, MD	4279
John Mathews, MD	4302
Corinthia McLeroy, MD	2156
Eric Millican, MD	3468
Mildred Opondo, MD	4036
Elisavet Paplomata, MD	4853
Nithya Swamy, MD	3857
Tania Tarjan, MD	3856
Rachel Tobey, MD	3823
Aminata Traore, MD	4854
Karen Velazquez, MD	3848
Mariana Yager, MD	4851
Nina Zatikyan, MD	4448